

We Have High Expectations for Training in Florida

- Trained/Qualified Personnel must perform abstracting
- Working knowledge of basic human anatomy
- Working knowledge of medical terminology, diagnostic testing, classification, treatment and outcomes as related to cancer
- Every registrar/abstractor planning to work in the State of Florida is required to obtain an individual FCDS Abstractor Code. This requires annual testing regardless of CTR status
- FCDS will not accept any cases from individuals without an *Active/Current* FCDS Abstractor Code
- Know Section I of the FCDS DAM Reporting Instructions
- FC/QC Monitor Monitors All Deadlines/Audit Outcomes
- <u>YOU</u> are Responsible for Quality of Your Contractors Work
- Abstracting Non-Analytic and Historical Cancers for Florida

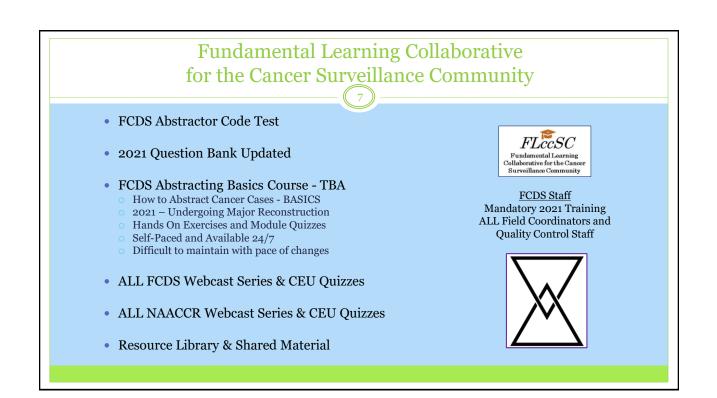
Please make sure ALL of your staff have attended training on EACH of the new 2021 standards and ALL of the new and updated manuals, instructions, rules, guidelines, codes, conversions and everything else that is occurring within your 2021 compliant software

Set Equally High Expectations for Contractors

• Screening Contractors / Interim Cancer Registry Service Providers

- Know your role in their process direct access to management
- Do the Cancer Registry Specialists have Florida Experience
 - Screening, Credentials and Experience of Staff doing the work
 - × Are staff current with knowledge and requirements you need
 - × Are you getting experienced abstractors or brand new CTRs
 - × Are staff familiar with Florida Reporting Requirements, FCDS DAM and FCDS QC
- Supervision of Staff doing the work ongoing and post-submit
- 🛛 🗴 Do Abstracts have Quality Checks before Transmission to State
- Size your work project with reasonable milestones
- What are Fees/Structure and Detail Responsibilities (corrects)
- Specifically Discuss How to Manage Post Staffing Audits
- Be clear with Deadlines and Expectations Feedback to Mgrs
- Are there penalties for under-performance or non-performance (during/post contract)

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2021-2022 FCDS Webcast Schedule

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FCDS plans to host several in-house webcasts for FCDS Staff - Special Topics for 2021 Data Management

Date	Торіс
9/16/2021	FCDS Annual Conference Wrap Up & Review – 2021 Requirements
10/21/2021	2021 FCDS DAM – A Grand Tour – Where to Find What You Need
11/18/2021	Using the Grade, SSDI, Solid Tumors, ICD-O and Other 2021 Manuals
12/16/2021	Colon and Rectum – 2021 Updates and How to Use New Resources for Cases
1/20/2022	Lung – 2021 Updates and How to Use New Resources for Cases
2/17/2022	Prostate – 2021 Updates and How to Use new Resources for Cases

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2021 FCDS DAM - Appendix P - Resources for Registrars, Outline for ABC Learning, Other Educational Resources

2021 FCDS DAM – 2021 Resources for Registrars and More

APPENDIX P - REFERENCES AND RESOURCES FOR REGISTRARS - updated April 1, 2021

2021 References and Resources for Cancer Registrar					
2021 REQUIRED References	Web Address For Source	Notes			
2021 FCDS Data Acquisition Manual (DAM)	http://www.feds.med miami.edu/inc/DAM.shtml	Details cancer data reporting guidelines and casefinding mechanisms for identifying reportable cancers.			
2021 Casefinding List of ICD-10-CM Required Codes	http://www.fcds.med.miami.edu/inc/DAM.shtml	ICD-10-CM for 2021 Casefinding - General Range and Individual Code Lists are available in the FCDS DAM			
2018 Solid Tumors MPH Rules, Sept 2020 version	https://seer.cancer.gov/tools/solidtumor/	On the home page click on "Information for Cancer Registrars", Solid Tumor Rules			
2018 Heme/Lymph Neoplasm MPH Rules PLUS Interactive Online Heme/Lymph Database for Coding	http://sees.cancer.gov/seertools/hemelvmph/	On the home page click on "Information for Cancer Registrars", Hematopoietic & Lymphoid Neoplasm Project			
ICD-O-3.2 2021 Updates and Coding Materials Also See 2021 FCDS DAM for ICD-O-3 2021 Updates	https://seer.cancer.gov/icd-o-3/	On the home page click "Data Collection Tools", Errata and Clarifications".			
IACR/WHO Master Histology/Behavior - ICD-O-3.2	http://www.iacr.com.fr/index.php?option=com_content&view=articl e&id=149ricd-o-3-2&catid=80&Itemid=545	Histology Code/Behavior Master List, 2021			
Site-Specific Data Items Manual (SSDI Manual), SSDI Coding Instructions, and SSDI Coding Application, v2.0	https://apps.naacer.org/sodi/list/	SSDI Manual, v2.0			
2018 Grade Manual, Grade Coding Instructions and Tables, and Grade Coding Application, v2.01	https://apps.naacer.org/sodi/list/	Grade Coding Manual, v2.1			
SEER Summary Staging Manual 2018 and any errata Required for ALL 2021> Cases, September 2020	http://seer.cancer.gov/tools/ssm/	SEER Summary Staging Manual, Sept 2020			
SEER *Rx – Online Interactive Drug Database	http://sees.cancer.gov/seestools/seesme/	A one-step lookup for coding oncology drug and regimen treatment categories in cancer registries			
Collaborative Stage Data Collection System - v02.05 Part I Reference for Site-Specific Factor Coding ONLY.	<u>]http://www.canceustarine.org/estare</u>	Collaborative Stage Data Collection System is no longer supported or in use in the United States beginning 1/1/2016. Used for Cases Dx 2004-2015			
SEER*RSA (Registry Staging Assistant)	https://www.cancer.gov/tools/stamma/aas.html	Assistance and Testing for Cancer Staging; Collaborative Stage Data Collection Summary Stage 2018 SEER EOD – Extent of Disease ALL SSDIs – ALL Grade Items			
Brain & CNS Tumor Reporting	http://www.ede.gov/cancer/nper/fraining	Brain Tumor Registry Reporting Materials			
TEXT DOCUMENTATION	http://www.cancerregistiveducation.org/n	Free Download – NCRA Informational Abstracts – Guidelines for Text Documentation by Cancer Site			

2021 FCDS DAM – R	esources for Registrars and More	
APPENDIX P – REFERI	ENCES AND RESOURCES FOR REGISTRARS – updated April 1, 2021	
2	021 References and Resources for Cancer Registrars	
2021 Casefinding/Reportable List	 2021 FCDS Data Acquisition Manual (FCDS DAM) is the Primary Reference for Florida Requirements SEER Website – Resources for Registrars – Casefinding – FCDS Does Not Use Supplemental List 	
2021 Coding Manual and Instructions	 2021 FCDS Data Acquisitions Mannal (FCDS DAM) is the Primary Reference for Florida Requirements. 2021 CoC Standards for Oncology Registry Entry (CoC STORE) - <u>https://www.fac.org/Requirements/compared-acquirements/co</u>	
2018 Solid Tumor Rules, September 2020	MPH Rules and Database – Solid Tumors https:///seer.cancer.gov/tools/soliditumor/	
2018 Hematopoietic Database, current online version	MPH Rules and Database - Heme/Lymph Neoplasms http://seer.cancer.cov/seertools/heme/ymph/	
ICD-O-3.2 Primary Site/Histology Codes – IACR/WHO	Introduces cances new recipited Introduces cances new recipited Introduces cances new recipited Developed to Moree ICD-0-3.2 Environment on a Materia List and Sensoryme - All Histology Codes Developed to Moree ICD-0-3.2 Environment on content for a method of the ICM/HD of th	
2018 Grade Manual and Coding Instructions, v2.1	http://app.uasce.om/odi/iot/	
Site-Specific Data Items Manual (SSDI Manual), v2.0	> https://mps.naacer.opg/soli/list/	
AJCC Cancer Staging Manual 8th Edition - not required	http://www.goringer.com/medicine	
SS2018 Manual – Summary Stage 2018, September 2020	http://seer.concer.gov/tools/som/	
SEER *Rx - Online Interactive Drug Database, current	http://seer.concer.gov/seertoob//seerx/	
Internet Access to Online Resources	Intro//feedu and amount website in relationse which in the intervention of the in	
TEXTBOOK: Cancer Registry Management – Principles and Practice for Hospitals and Central Registries, 3 rd edition	ISBN 978-0-7575-6900-5 (order your copy at <u>http://ncra-usa.org/</u> or <u>http://www.kendallhunt.com</u>)	
National Cancer Institute	http://www.cancer.gov	
Centers for Disease Control and Prevention	http://www.edc.gov/caucer	
American Cancer Society Cancer Staging	http://www.cancer.org http://www.cancer.org	
Cancer Staging NCCN	http://www.cancerstaging.org http://www.cancerstaging.org	
ASCO	http://accover.	

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Reference Name FCDS Website	Medium On-line Only	Effective Date 1/1/2005	Latest Update URL current https://fcds.med.miami.edu/inc/welcome.shtml
Fundamental Learning Collaborative for the Cancer Surveillance Community - FLccSC	On-line Only	7/1/2003	
NAACCR Vol II – Data Standards and Data Dictionary, v21	On-line Only On-Line Only	1/1/2017	
2021 FCDS Data Acquisition Manual – FCDS DAM 2021	PDF	1/1/2018	
2021 FCDS Data Acquisition Manual – FCDS DAM 2021 2021 FCDS Data Acquisition Manual - Appendix P - Resources for Registrars	PDF	1/1/2021	
2021 FCDS Data Acquisition Manual - Appendix P - Resources for Registrars 2021 FCDS Complete Casefinding List (ref. 2021 FCDS DAM, Appendix O for all ICD-10 CM Codes)	PDF	10/1/2021	9/30/2021 https://fcds.med.miami.edu/inc/downloads.shtml
2021 FCDS Complete Casemaning List (ref. 2021 FCDS DAW, Appendix O for all CD-10 CM Codes) 2021 Guidelines for ICD-0-3 Histology Code and Behavior Updates - SEER	PDF	1/1/2020	12/1/2020 https://seer.cancer.gov/icd-o-3/
2021 Guidelines for ICD-O-3 Histology Code and behavior Updates - SER 2021 Guidelines for ICD-O-3 Histology Code and Behavior Updates - FCDS DAM, Appendix R	PDF	1/1/2021	12/1/2020 https://fcds.med.miami.edu/inc/downloads.shtml
2021 Guidelines for ICD-O-S histology Code and behavior Opdates - FCDS DAW, Appendix N 2021 SEER Coding and Staging Manual 2021, September 2020	PDF	1/1/2021	9/1/2020 https://seer.cancer.gov/tools/codingmanuals/
Standards for Oncology Registry Entry – STORE	PDF	1/1/2021	1/1/2021 https://www.facs.org/quality-programs/cancer/ncdb/call-for-data/cocmanuals
CTR Guide to Coding Radiation Therapy Treatment in the STORE	PDF	1/1/2021	
Optimal Resources for Cancer Care - 2020 Standards	PDF	1/1/2018	
2021 SEER Complete ICD-10-CM Codes for Casefinding Lists (short list and detailed list)	PDF	1/1/2021	
2021 SEER Complete ICD-10-CM Codes for Casefinding Lists (short list and detailed list) 2021 SEER Summary Staging Manual - SS2018, v2.0 - September 2020	PDF	10/1/2020	
2021 SEEK Summary Staging Manual - SS2018, V2:0 - September 2020 2018 Solid Tumor Rules. December 2020	PDF	1/1/2021	12/1/2020 https://seer.cancer.gov/tools/ssm/
Grade Coding Manual – Grade Manual, v2.01 - January 2021	PDF	1/1/2018 Aug-19	v2.01 https://seer.cancer.gov/tools/solidtumor/ v2.01 https://apps.naaccr.org/ssdi/list/
Site-Specific Data Item Manual & Appendix A&B - SSDI Manual, v2.0 - September 2020	PDF	1/1/2018	v2.0 https://apps.naaccr.org/ssdi/list/
ICD-O-3 Complete Code List - ICD-O-3.2 in Excel - be sure to add 2021 Updates from FCDS DAM	Excel	1/1/2018	1/1/2021 http://www.jacr.com.fr/index.php?ttemid=577
ICD-O-3 Manual, 3 rd edition - there are still times when you need the original manual instructions	PDF/printed		Errata & Updates https://seer.cancer.gov/icd-o-3/
SEER Hematopoietic and Lymphoid Database - online	On-Line Only	1/1/2010	9/1/2021 http://seer.cancer.gov/seertools/hemelymph/
SEER Hematopoietic Coding Manual - online	PDF	1/1/2010	
SEER*Rx Interactive Antineoplastic Drugs Database - online		Monthly Update	SEER*Rx https://seer.cancer.gov/tools/seerrx/
	On-line Only	1/1/2018	current https://seer.cancer.gov/tools/staging/rsa.html 1/1/2021 http://www.springer.com/medicine
SEER*RSA Seer Registrar Staging Assistant - online			
SEEN FASH SEEN REGISTIAT STAGING ASSISTANT - OMINIE AJCC Cancer Staging Manual, 8th edition plus errata - NOT Required by FCDS 2021 CTR Exam Handbook and CTR Exam Resources	Purchase PDF	1/1/2018 1/1/2021	

2021 FCDS DAM - Resources for Registrars and More

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1. Prerequisites – Medical Terminology, Anatomy and Physiology as Related to Cancer	26. Histology Coding Using ICD-O-3.2	
2. Course Description - Goals, Expectations and Content	27. Tumor Marker Testing for Histologic Classification	
3. Introduction to FCDS and Overview of Cancer Reporting in Florida	28. The Schema ID Concept - How to Use Schema ID	
4. Florida Statutes Related to Cancer Reporting Mandate	29. Cancer Staging – Summary Stage, EOD, Collaborative Stage, and AJCC TNM Staging	
5. Cancer Registry Standards (Recurring Changes to Registry Standards)	30. Cancer Staging – Site Specific Data Items	
6. Registry References Required (How to stay current with References & Resources)	31. Tumor Marker Testing for Cancer Treatment Planning	
7. Issues of Confidentiality, Privacy and Security – HIPAA Public Health Exemption	32. Cancer Treatment – Part I – Surgery	
8. FCDS Data Acquisition Manual – Every Data Item Counts	33. Cancer Treatment – Part II – Radiation Therapy	
9. FCDS Policies and Procedures	34. Cancer Treatment – Part III – Systemic Therapy	
10. FCDS Abstractor Code – A State Requirement for ALL Abstractors	35. Patient Tracking and Cancer Status Follow-Up	
11. FCDS Annual Reporting Deadline – June 30 th Each Year	36. FCDS IDEA Secure Web Portal - Introduction and Features – FAA and User Roles	
12. Types of Cancers Required to be Reported	37. FCDS Data Submission/Data Transmission Instructions	
13. Types of Cancer Reporting Sources	38. FCDS Data Quality EDITS and Case Acceptance Policy	
14. Access to Patient Information and Medical Records	39. FCDS Data Processing – EDITS, Corrections, Forces (Overrides) and Deletions	
15. Case Identification (Casefinding) and Review of Reportable Patient/Cancer Criteria	40. Resubmission of Data Previously Submitted to FCDS	
16. Journal of "Cases Reviewed and Found to Not Be Reportable – Reason Not Reported"	41. QC Review / Visual Editing of Sample of Cases	
17. General Abstracting Guidelines – Active Neoplasms	42. Data Quality Improvement Program	
18. General Abstracting Guidelines – Inactive Neoplasms	43. Annual Reporting Completeness Audits – AHCA, Vital Statistics and FAPTP	
19. Florida Text Documentation Requirements	44. Annual Data Quality Audits	
20. Date of Diagnosis – Estimating Methodology	45. External Audits	
21. Solid Tumor Rules – Single Versus Multiple Primary Cancers, Coding Primary Site	46. FCDS Main Website	
22. Solid Tumor Rules – Histology Coding Rules	47. FCDS Education and Training Program	
23. Myeloid and Lymphoid Neoplasms – MPH Coding Rules and Hematopoietic Database	48. FLccSC Learning Management System	
24. Benign, Borderline and Malignant Neoplasms of Brain and Central Nervous System	49. Data Requests and DREAMS	
25. Pediatric Cancers	50. Becoming a CTR – NCRA and the CTR Examination	

2021 FCDS DAM - Resources for Registrars and More

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Recommended Training Resources for New Registrars

FCDS has put together a listing of available Training Resources for New Registrars while we too may be constructed an and the operating our Abstracting Basics Course for the 2021 Standards. We hope this will help new registrars with reliable training resources and help along with the FCDS ABC Course Outline to cover the primary topics necessary to learn how to abstract and to understand the basics of what it takes to become a Cancer Registrar.

FCDS has never been in the business of training registrars to become CTRs. We primarily focus on training abstractors how to abstract cases from medical record source data and to code the abstracted data according to national data standards. It is normal to become confused and overwhelmed by the manuals, instructions, websites, and basic cancer information available.

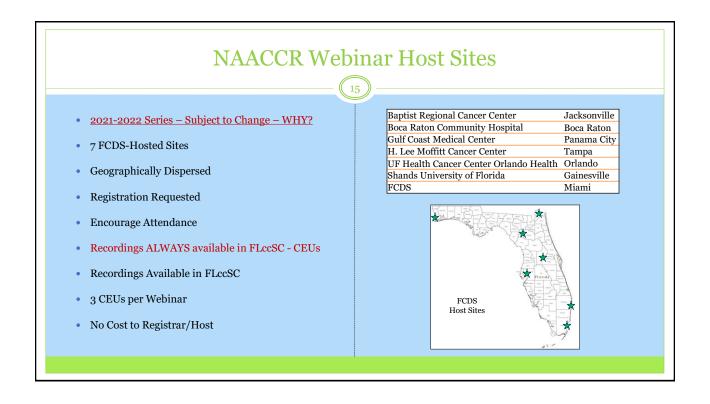
Moreover, becoming a CTR requires additional training including but not limited to a thorough knowledge of the contents of the TEXTBOOK: Cancer Registry Management – Principles and Practice for Hospitals and Central Registries, 3rd edition. ISBN 978-0-7575-6900-5 (order at http://ncra-usa.org/ or http://www.kendallhunt.com)

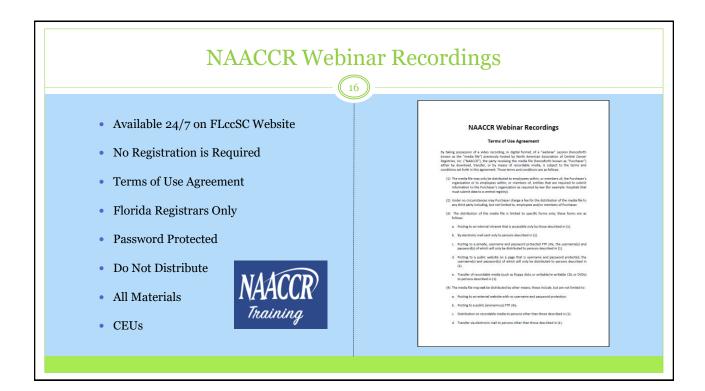
We hope this listing of available training resources will be of help in getting new registrars started. This is a complicated field and requires knowledge of many resources and manuals.

NAACCR also offers a FREE Cancer Registrar Training Guide on their Website that provides a 51week guide to learning all things Cancer Registry Related including a Progress Tracking Form. Becoming a Cancer Registrar and becoming a Certified Tumor Registrar (CTR) is a lengthy process. You must be patient and thorough in your training and learning. Take your time Most registrars recognize that it takes a good 2 years before you even know what you dor know. Then another 3 years to become proficient in the tools and resources required to work.

The NAACCR Cancer Registrar Training Guide, v4 was published in 2020 and is available at ng-Guide-1.pdf

- Recommended Resources for New Abstractor Training:
- NCRA Accredited Cancer Certificate and/or Degree Programs https://www.ncrausa.
- org/About/Become-a-Cancer-Registrar
- NEED ACCESS TO ALL 2021 Manuals, Tools and Guidelines/Instructions see Appendix P
- SEER Site-Specific Modules and Self-Instructional Training https://seer.cancer.gov/training/
- NAACCR Cancer Registrar Training Guide https://www.naaccr.org/wpcontent/
- uploads/2020/05/Registry-Training-Guide-1.pdf
- Outline of 2021 FCDS Abstracting Basics Course attached PDF
- NCRA offers basic courses, webinars, and CTR Exam Prep http://www.ncra-usa.org
- NCRA also hosts ways to become a cancer registrar and becoming a CTR -
- http://www.cancerregistryeducation.org/become-a-cancer-registrar/
- 2021 SEER Tools SEER*Rx, SEER*Heme Rules and Database, SEER*RSA, SEER Solid Tumor Rules,
- Casefinding Lists and much more available on the SEER Website @ http://seer.cancer.gov
- SEER*Educate https://educate.fredhutch.org/LandingPage.aspx 2021 FCDS Data Acquisition Manual https://fcds.med.miami.edu/inc/downloads.shtml
- 2021 FCDS Webcast Series https://fcds.med.miami.edu/inc/educationtraining.shtml
- FCDS Learning Management System FLCSC https://fcds.med.miami.edu/inc/flccsc.shtml 2021 NAACCR Webinar Series https://fcds.med.miami.edu/scripts/naaccr_webinar.pl
- 2021 NAACCR CTR Exam Prep and Review Webinar Series https://education.naaccr.org/ctr
- American Cancer Society has cancer-specific educational materials in their Cancer A-Z Series https://www.cancer.org/cancer.html
- National Cancer Institute has a TON of information start here with the About Cancer Series then
- go to specific cancer types to reinforce topics and concepts https://www.cancer.gov/about-cancer
- AJCC has basic AJCC TNM Training we won't teach this, anyway https://cancerstaging.org/ Registry Software Vendors also provide training on their products and sometimes on cancer
- registration
- Finding a Mentor thru NCRA or FCRA may be another avenue





2	020-2021	NAACCR Webinar Schedule
	NAACCR Training	
Date	Time	Topic – All Webcasts with Host Jim Hofferkamp and Special Guest Speaker
10/7/2021	9:00am - 12:00pm	2021 Uterus
11/4/2021	9:00am - 12:00pm	2021 Bladder
12/2/2021	9:00am - 12:00pm	2021 Treatment
1/6/2022	9:00am - 12:00pm	2022 Lung
2/3/2022	9:00am - 12:00pm	Data Item Relationships
3/3/2022	9:00am - 12:00pm	Abstracting and Coding Boot Camp
4/14/2021	9:00am - 12:00pm	2022 Hematopoietic and Lymphocytic Neoplasms
5/5/2022	9:00am - 12:00pm	2022 Colon
6/2/2022	9:00am - 12:00pm	2022 CNS
7/7/2022	9:00am - 12:00pm	Back to the Future: What year is it and what did I miss?
8/4/2022	9:00am - 12:00pm	2022 Solid Tumor Rules
9/1/2022	9:00am - 12:00pm	2022 Coding Pitfalls

