

**2006 Death Clearance  
Online Follow-Back**

**FLORIDA CANCER DATA SYSTEM**  
Presented by: Meg Herna  
*September 3, 2008*

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**Teleconference Information**

- Toll Free Dial In Number: 1-888-422-7128
- Participant Code: 418943
- To join the session as a guest, go to:  
<https://webmeeting.med.miami.edu/deathclearance/>
- One Continuing Education Credit per hour of teleconference
- Certificate of Attendance is the last slide of the presentation

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**Objectives**

- What is Death Clearance Follow-Back?
- What is new in 2008?
- Administrative matters
- Overview of the Death Clearance Online Follow-Back process
- A demo of the Death Clearance module
- Time for questions at the end

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### Definition Of Death Clearance

**Death Clearance** is the process of matching registered deaths in a population against reportable conditions in the CCR database for two purposes (*The Death Clearance Manual*):

- 1) ascertainment of death information for persons in the CCR (**death clearance match**); and
- 2) identification of all deaths with a reportable condition mentioned as a cause of death which are not found in the CCR database (**death clearance follow-back**).

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### 2006 Death Clearance Follow-Back

- August 2008
  - FCDS matched the 2006 death records from the Florida Vital Statistics with the FCDS database
- All records with a cancer related cause of death were linked to the FCDS database

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### 2006 Death Clearance Follow-Back

- Records that did not link are being followed back to the place of death (hospitals)
  - To ensure complete and accurate incidence and survival data
  - These are potentially missed cases
- These records are identified on the *Mortality Follow-Back Request Forms*

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### 2006 Death Clearance Follow-Back: What Is New in 2008?

- 2006 Mortality Follow-Back Requests are currently available on the FCDS IDEA for review
- Forms will not be mailed to the hospitals
- The Registrars are responsible for reviewing the medical record for each of the patient(s) identified

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### Access To The Mortality Data

- New menu choice in FCDS IDEA
  - Death Clearance Follow-Back
  - Hospital
- Facility authorization and account request
  - Facility personnel and contractors with web-based facility level data access will automatically be able to open the Death Clearance Follow-Back menu choice

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### Do You Need Access?

1. FCDS IDEA User Account Request Form
2. Account Request memo
  - On facility letterhead
  - Original (no copies, no faxes)



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### Death Clearance Follow-Back in 2008: Overview

1. There will be e-mail notifications
  - a) To Facilities and independent contractors
2. Ability to view and print the Death Clearance Follow-Back reports in FCDS IDEA
3. Ability to review and assign disposition codes to ALL records online
4. Electronically report the missed cases to FCDS
  - a) Via FCDS IDEA

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### E-mail Notification

- E-mail notifications to facility personnel
  - HIM Director OR
  - Registry Manager
- E-mail notifications to independent contractors for respective facilities
- E-mail addresses on the FCDS mail file must be current and accurate
  - Contact your Field Coordinator

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### Assigning The Disposition Codes

- Login to the Death Clearance Follow-Back menu
- Review each record
- Determine if the case is **reportable** or **not reportable** to FCDS
- ALL records require a Disposition Code

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## Reportable "Missed" Cases

If the case is **reportable**:

1. Assign Disposition Code 01
2. Enter the Accession # and Sequence #
3. Press the Submit button
4. Report the full cancer abstract to FCDS
  - Use FCDS IDEA
  - Single Entry module
  - Case Upload program

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## For Cases Previously Reported

If the case is **not reportable** because it was previously submitted to FCDS:

1. Assign a Disposition Code of 07
2. Enter the Accession # and Sequence #
3. Press the Submit button

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## Deadline

- All forms must be reviewed by October 15, 2008
- All "missed" cases must be reported by October 15, 2008

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## Points To Remember



1. **Make sure that your e-mail address is accurate in the FCDS mail file**
2. **Update your User Account Request form and memo, if necessary**
3. **Don't forget to press the Submit button after entering the disposition codes**
4. **The deadline is October 15, 2008 to complete the online request and report any missed cases**

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## Death Clearance Online Demo

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## Summary Page

Hospital	Date	...	...	...
FLORIDA STATE UNIVERSITY OF FLORIDA	2008	0	0	0
FLORIDA STATE UNIVERSITY HOSPITAL	2008	0	0	0
FLORIDA STATE UNIVERSITY MEDICAL CENTER	2008	0	0	0
FLORIDA STATE UNIVERSITY MEDICAL CENTER	2008	12	12	12
FLORIDA STATE UNIVERSITY MEDICAL CENTER	2008	4	4	4
FLORIDA STATE UNIVERSITY MEDICAL CENTER	2008	16	16	16
FLORIDA STATE UNIVERSITY MEDICAL CENTER	2008	26	26	26
FLORIDA STATE UNIVERSITY MEDICAL CENTER	2008	40	40	40
FLORIDA STATE UNIVERSITY MEDICAL CENTER	2008	4	4	4
FLORIDA STATE UNIVERSITY MEDICAL CENTER	2008	0	0	0
FLORIDA STATE UNIVERSITY MEDICAL CENTER	2008	0	0	0

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## Record Status



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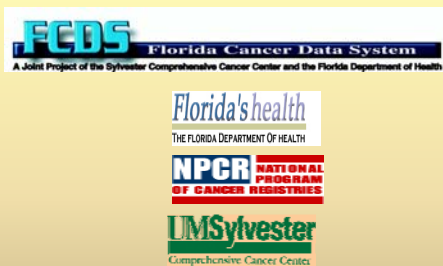
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# THANK YOU

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## Any questions?

- If you have a question
  - Press #1 then #0 on your telephone
  - You will be notified when the speaker or host is ready for your question
  - Ask your question after the tone
- If you want to withdraw a question
  - Press #1 then #0 on your telephone

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**FCDS** Florida Cancer Data System  
A Joint Project of the Sylvester Comprehensive Cancer Center and the Florida Department of Health

**Certificate of Attendance**

**Death Clearance Follow-Back Online Process**  
Continuing Education Teleconference  
September 3<sup>rd</sup>, 2008  
10:00AM-12:00PM

\_\_\_\_\_ Name \_\_\_\_\_

 THE FLORIDA DEPARTMENT OF HEALTH  Comprehensive Cancer Center

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